



22<sup>nd</sup> September 2016

Dear Parents and Carers

**Year 5 & 6 trip to Ely Cathedral, Wednesday 5<sup>th</sup> October**

Years 5 & 6 have been invited to spend a day at Ely Cathedral on Wednesday 5<sup>th</sup> October, participating in a range of activities.

We shall be travelling by coach, which will leave Duxford at 9.15 a.m. and will be returning for the end of the school day.

Children will need to bring a packed lunch for the day (no glass bottles please). If your child normally has a free school meal, and you would like them to have a packed lunch provided by the Catering Service, please let us know in confidence by Monday 26<sup>th</sup> September.

The cathedral in October can be a chilly place, so please make sure the children are warmly dressed. We recommend that they bring a cushion to sit on, either named or in a named carrier bag.

We are asking for a voluntary contribution of £5.50 per child towards the cost of the coach. If you have any concerns about paying this contribution, particularly if your child is eligible for free school meals, please come and talk to us in confidence as we are keen for all the children to take part in this exciting trip. Our Charging and Remissions Policy (see website) sets out the governing body's policy on the charging for trips.

Please sign the permission slip below and return it to school by Wednesday 28<sup>th</sup> September.

Yours sincerely

Neil Lloyd, Laura Johnston and Sarah Medley  
*Class teachers*

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**Ely Cathedral trip**

I give permission for ..... to attend the trip to Ely Cathedral on Wednesday 5<sup>th</sup> October 2016.

I enclose the £5.50 contribution. Cheques payable to Duxford C of E Community Primary School please.

Signed .....

Dated .....