



1<sup>st</sup> March 2017

Dear Parents and Carers

### Mystery at Magpie manor

All the children in Years 3, 4 and 5 will be taking part in our KS2 production of Mystery at Magpie Manor on Tuesday 14<sup>th</sup> (9.30 am) and Thursday 16<sup>th</sup> March (5.30 pm). We do hope you will all come along and support the children.

### **Ticketing arrangements**

As we have done previously, due to our hall's capacity limit, we will operate a ticket system. Each family will be allocated 2 tickets. Please do not bring children under secondary school age to the evening performance. If you need childcare for Reception, Key Stage 1 or Year 6 siblings while you are watching the evening performance, the DX Club are offering a special session for this purpose. All Reception, Key Stage 1 and Year 6 children will watch the dress rehearsal performance on Monday 13<sup>th</sup> March. Tickets will be on a first come, first served basis. Please indicate on the separate sheet which performance you would like tickets for. Any spare tickets will be allocated nearer the time – again on a first come, first served basis. We will try our best to accommodate everyone.

### **Arrangements for children arriving at the evening performance**

The evening performance is always a great success and we are sure it will be so again this year. The children have been working really hard on the production and we hope you will make it possible for them to participate in both performances. If this proves to be a problem, please let your child's class teacher know as soon as possible.

Please could the children return to school at 5.10pm, via the Key Stage 2 entrance, in order that we can dress them ready for the performance. Please note that the school doors will not open until 5.20 pm for seating in the hall. It is important that the children are collected promptly at the end of the evening performance at 6.45pm and a reply slip is included to make the collection arrangements clear. At the end of the evening performance, please remain in the hall while the children go back to their dressing rooms. Once the children have changed you will be able to collect them from their classroom.

If you or your relatives require special seating arrangements for either performance, please could you let the school know in advance so that we can organise this. Parking will be available on the Key Stage 2 playground for the evening performance.

### **Costumes**

A note has already been sent home explaining what your child will be and what they will be wearing. If you are unsure, please speak to your class teacher. If your child needs to bring a costume or smart clothes, please bring them into school in a named bag by Wednesday 8<sup>th</sup> March at the latest.

Yours sincerely

Key Stage 2 staff

**Ticket Order for Mystery at Magpie Manor**

Childs name ..... Class .....

1<sup>st</sup> Choice

2<sup>nd</sup> Choice

Tuesday 14<sup>th</sup> March – 9.30am

Thursday 16<sup>th</sup> March – 5.30pm

Please put the **number of tickets** you require for each performance (no more than 2 first choice and 2 second choice).

If possible, I would like \_\_\_\_\_ spare tickets for the morning/evening performance.

**Mystery at Magpie Manor evening performances**

My child(ren) (names) ..... will be collected from the school hall at  
6.45 pm by .....